

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA
301 Park St. Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

October 5, 2021 LEPC Meeting

held via Zoom

Meeting Attendees:

Ray Sisk	Knox County EMA Director	Tim Polky	St. George EMA Director
Candice Richards	LEPC Secretary	Matt Coleman	Lonza
Nina Caputo	DEP	Jerry Squires	Fisher Engineering
Mike Ames	Maine Water	Eric	Dragon
Matt Allen	IFF/DuPont Nutrition	Drexell White	ME CDC

The meeting was called to order at 10:34 a.m. by LEPC Chair Tim Polky.

Approval of minutes: 8/3/21

- Ray Sisk made a motion to approve the minutes. Drexell White seconded the motion. A vote was taken with all in favor.

Secretary's Report:

1. 2020 Tier 2 Reports:

All known facilities have reported for 2020. We have 90 total, with 22 of them being EHS facilities.

2. AR-1 Reports Received:

- 8/10/21 Owls Head – flooded basement / heating oil spill

Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance June 30
\$1,218.87	\$385.17	\$6.11		\$0.00	\$4.13	\$831.72

- Ray Sisk made a motion to accept the Treasurer's Report. Mike Ames seconded the motion. A vote was taken with all in favor.

Training updates: *Knox County LEPC has a \$7,235.61 funding commitment for responder/facility HAZMAT/Chemical Safety related training for July 1, 2021 – June 30, 2022.*

Recent Past Training

Dates:	Title:	Location:
August 25, 2021 Noon and 5 p.m.	ICS 402: Incident Command Overview for Senior Leadership & Policy Makers	Knox County EMA
September 15-16, 2021 9 a.m. – 1 p.m. both days	AWR 376: Understanding Targeted Cyber Attacks	Online (was not attended by any Knox County private sector businesses even though invited)

Future Training

Dates:	Title:	Location:
April 2022	AWR 148: Crisis Management for School-Based Incidents	Knox County EMA (was originally scheduled for October 19 th but postponed due to COVID)
TBD	HazMat	

The Knox LEPC is pretty well funded for HazMat courses but we have been inhibited by COVID for the time being. Tim Polky explained that a meeting of the training committee is next week but no one is willing just yet to hold training due to the pandemic. Some elements of the classes, such as the classroom portions, could be conducted remotely while the hands-on portion could be done outside since it needs to be done in person. Tim is going to see how the training committee feels about handling it that way.

The 402 classes in August went well – the one at noon had both in person and virtual participants. The 5 p.m. class was all virtual participants, which made it a lot harder to get a good discussion/conversation going.

The cyber security class we helped set up (a remote class) went well. We almost didn't have enough people signed up to hold the course but North Dakota EMA sent a bunch of their folks. Two of the participants represented a water district in ND.

School based programs course has been postponed. It was scheduled for October 19 but we didn't have enough people signed up to hold the course (needed a minimum of 20) due to COVID concerns. This was supposed to be an in-person class. Now looking at scheduling in April/late spring of 2022.

Exercise Updates:

Recent Past Dates:	Title:	Location:
August 18, 2021	Code Silver walk-thru drill	PBMC
September 14, 2021 10 a.m. - Noon	IFF/DuPont Integrated Contingency Plan Mock Drill (TTX)	Via Zoom

IFF/DuPont held a mock drill that was conducted remotely. The scenario was a flood due to a storm. Food safety auditors wanted a natural disaster drill done because floods, mold, etc. are obviously not great for food. Candice Richards and local law enforcement participated. There was a lot of good discussion and it was great training for newer staff.

In August Andy Germann from Knox County EMA participated in the Code Silver (active threat response) walk thru drill that was done one facility at a time, one department at a time. It was a low-impact way to have the employees practice procedures.

The Town of Washington is holding a severe winter weather table-top exercise at the town's library. Mostly for municipal folks but the LEPC is invited to that as well.

Tim Polky is meeting with the Knox County Mutual Aid Association group in a couple weeks and will talk about training with them.

Tim said that if anyone wants to come down to St. George to see the firemen's training center to let him know and he'll give you a tour. It's on route 73 right behind the fire station. It's a burn building but can also be used for SAR training, confined space training, repelling, etc.

New Business:

1. Review Knox LEPC Presentation to SERC on 10/12/21

Reviewed the PowerPoint presentation draft and discussed making a few changes that Candice will make after the meeting.

Nina Caputo from DEP will pull the reports from the example incidents in the presentation so that Candice can generate some talking points for Tim and Ray to use during the presentation.

The SERC meeting is 9 – 10:30 a.m. but we don't know the exact time when Knox will do our presentation.

2. Discuss Updating Knox County Hazardous Materials Emergency Response Guidelines

By next meeting a draft of the updated guidelines will be ready to review with the Committee.

Miscellaneous:**1. Next Meeting**

The next regular LEPC meeting will be November 2, 2021 at 10:30 a.m. Not sure yet if we'll be able to do it in person yet or if we'll continue with zoom.

Ray reminded everyone to get updated copies of emergency plans for your facilities to the LEPC secretary.

Adjourn:

Meeting adjourned at 11:13

Respectfully submitted,

Candice Richards
LEPC Secretary

Remaining 2021 Meeting dates: November 2, December 1